

Public Document Pack

Licensing Act 2003 Sub-Committee

Thursday, 18th July, 2019

4.45 pm

Meeting Room A - Old Town Hall, Blackburn

AGENDA

1. **Welcome and Apologies**

2. **Declarations of Interest**
Declarations Form **2**

3. **Application for Premises Licence - Heron Foods**
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Appendix 7

Date Published: 9th July 2019
Denise Park, Chief Executive

DECLARATIONS OF INTEREST IN ITEMS ON THIS AGENDA

Members attending a Council, Committee, Board or other meeting with a personal interest in a matter on the Agenda must disclose the existence and nature of the interest and, if it is a Disclosable Pecuniary Interest or an Other Interest under paragraph 16.1 of the Code of Conduct, should leave the meeting during discussion and voting on the item.

Members declaring an interest(s) should complete this form and hand it to the Democratic Services Officer at the commencement of the meeting and declare such an interest at the appropriate point on the agenda.

MEETING: **LICENSING**

DATE:

AGENDA ITEM NO.:

DESCRIPTION (BRIEF):

NATURE OF INTEREST:

DISCLOSABLE PECUNIARY/OTHER (delete as appropriate)

SIGNED :

PRINT NAME:

(Paragraphs 8 to 17 of the Code of Conduct for Members of the Council refer)

Agenda Item 3

DEPARTMENT OF ENVIRONMENT AND OPOERATIONS

ORIGINATING SECTION: PUBLIC PROTECTION SERVICE

REPORT TO: LICENSING ACT 2003 PANEL

Date: 18:07:19

TITLE : APPLICATION FOR A PREMISES LICENCE- Heron Foods Ltd, Shadsworth Enterprise Hub, Rothesay Road, Blackburn. Lancashire. BB1 2JA.

1.	<u>PURPOSE OF REPORT</u>
1.1	For members to consider an application for a premises licence in respect of Heron Foods Ltd, Shadsworth Enterprise Hub, Rothesay Road, Blackburn. Lancashire. BB1 2JA.
2.	<u>BACKGROUND</u>
2.1	The Licensing Act 2003 provides that the functions of the licensing authority (including its determinations) are to be taken or carried out by the Licensing Committee. The Licensing Committee may delegate these functions to sub-committees. The Council's constitution has been amended to incorporate this.
2.2	The Statement of Licensing Policy indicates how the licensing authority approaches its various functions.
2.3	Where under the provisions of the 2003 Act, there are no relevant representations on an application for the grant of a premises licence or club premises certificate or police objection to an application for a personal licence or to an activity taking place under the authority of a temporary event notice, these matters will be dealt with by officers.
2.4	The Licensing Committee will receive regular reports on decisions made by officers so that they maintain an overview of the general situation.
2.5	Each application that comes before this committee will be treated on its own merits, and this licensing authority will take its decision based upon: <ul style="list-style-type: none">● The merits of the application● The promotion of the four licensing objectives● The policy of the licensing authority, a copy of which can obtained from the Public Protection Service, White Dove Offices Davyfield Road Depot, Blackburn, BB1 2LX.● The guidance issued by the Secretary of State on April 2018 under section 182 of the Licensing act 2003

<p>3</p> <p>3.1</p> <p>3.2</p> <p>3.3</p>	<p><u>DETAIL</u></p> <p>An application has been made by Heron Foods Limited in respect of the Heron Foods Ltd, Shadsworth Enterprise Hub Rothersey Road Blackburn Lancashire BB1 2JA for a premises licence under the Licensing Act 2003. (Appendix 1)</p> <p>The application sought is to permit the sale of alcohol Monday to Saturday 8a.m. to 8p.m. and Sunday 10a.m. to 4p.m.</p> <p>Additional conditions have been agreed with responsible authorities (Appendix 2).</p>
<p>4</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p> <p>4.7</p>	<p><u>CONSULTATION</u></p> <p>All responsible authorities have been consulted, advertisements have been displayed in accordance with the Act,</p> <p>Objections and representations have been received during the consultation period. Representations received from residents (Appendix 3), from MP Kate Hollern (Appendix 4), Together Housing Group (Appendix 5) and a 99 signature petition (Appendix 6). The objections have been raised under the prevention of crime and disorder, public nuisance and protection of children objectives.</p> <p>No objections have been received from any of the other relevant authorities.</p> <p>It has been determined that all objections from the public and relevant comply with Section 35(6) Licensing Act 2003</p> <p>The applicant was given notice under Regulation 7(1)(d) Licensing Act 2003 (Hearings Regulations) 2005.</p> <p>The applicant has submitted Heron’s training policies and procedures which will be relied on during the hearing see appendix 7</p> <p>The required documents in accordance with Column 3, Schedule 3 have accompanied the Notice of Hearing in accordance with Regulation 7 Licensing Act 2003 (Hearings Regulations) 2005.</p>
<p>5</p> <p>5.1</p>	<p><u>POLICY CONSIDERATIONS</u></p> <p><u>TRADING HOURS</u></p> <p>Unless there are good reasons to the contrary on the grounds of public disorder or crime prevention, shops, stores and supermarkets that sell alcohol will be permitted to do during the times that they would ordinarily sell other goods. It would be for interested persons or the responsible authorities to prove why this should not be so in any particular case.</p> <p>Applicants should be aware that there is no automatic presumption In favour of longer hours and all cases which are referred to the Licensing Committee the Committee will consider if the hours requested by the applicant undermine the licensing objective. Where the Committee concludes that they do, the Committee may reject the application, or impose conditions and/or grant the licence with permitted hours which are different to those requested</p>

	<p>Children Applications made for premises that propose to admit children are required to include A risk assessment to show the measures to be taken to protect children from harm whilst on the premises.</p>
6	<p><u>THE THE LICENSING ACT 2003</u></p> <p>6.1 The Licensing Act 2003 requires you to have regard to the representations, and take such of the steps as you consider necessary for the promotion of the licensing objectives.</p> <p>6.2 The steps you take are (a) to modify the conditions of the licence and/or to reject the whole or part of the application to vary the licence.</p> <p>6.3 The conditions of the licence are modified if any of them are altered or omitted or any new condition is added.</p> <p>6.4 You cannot however restrict the hours of the sale of alcohol to less than those authorised under the current Justice's Licence by virtue of Paragraph 11 Schedule 8 Licensing Act 2003.</p>
7	<p><u>LEGAL IMPLICATIONS ARISING FROM THE REPORT</u></p> <p>7.1 Members are reminded that they must follow the rules of natural justice and they are bound by the code of conduct for elected members in licensing applications.</p> <p>7.2 Members are reminded that they should have read or should hear all the facts prior to making a determination</p> <p>7.3 Members are reminded of the consideration they should give to the Human Rights Act 1998, in particular Article 1 – the right to peaceful enjoyment of possessions, Article 6 – the right to a fair hearing, Article 8 – respect for private and family life and Article 10 – the right to freedom of expression.</p>
8	<p><u>BACKGROUND PAPERS</u></p> <p>8.1 Appendices</p> <p>8.2 Statement of Licensing Policy</p> <p>8.3 The guidance issued by the Secretary of State on March 2015 under section 182 of the Licensing act 2003</p> <p>8.4 The Licensing Act 2003.</p>
9	<p><u>RECOMMENDATION</u></p> <p>9.1 That members consider the application for the application of the Premises Licence.</p>
10	<p><u>WARDS AFFECTED</u></p> <p>10.1 The premises are situated in the Shadsworth Ward. None of the ward councillors are members of this sub committee.</p>

11	<u>CONTACT OFFICER</u>
11.1	Janet White 8 th July 2019
12	<u>DATE PREPARED</u>
12.1	8 th July 2019



* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes No

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Registration number

Business name If the applicant's business is registered, use its registered name.

VAT number Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A sole trader is a business owned by one person without any special legal structure.

A private individual acting as an agent

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

37,000

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Continued from previous page...

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Heron Foods is a convenience store selling frozen and convenience store goods.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing recorded music?

Yes No

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="16:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="16:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

See b), d) and e) below.

b) The prevention of crime and disorder

1. Suitable close circuit television system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
2. The CCTV system will be of satisfactory resolution quality which will enable the identification of persons and activities.
3. The CCTV system will have sufficient storage, retention and capacity for a minimum of 28 days continuous footage which will be of good quality.
4. A designated member of staff will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the licensing authority or a responsible authority, any CCTV footage as requested will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied on request to an authorised officer of the licensing authority or a responsible authority.
5. An incident report register will be maintained on the premises to record incidents such as anti-social behaviour, admissions, refusal and ejections from the premises.
6. The incident report register will be produced for inspection immediately on the request of an authorised officer.
7. All staff will receive training on the Licensing Act 2003 and training will be refreshed at regular intervals.

c) Public safety

See b), d) and e) above and below.

d) The prevention of public nuisance

1. Notices shall be displayed at the exit requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

e) The protection of children from harm

1. Challenge 25 will be in operation at the premises.
2. Signage will be displayed in the premises informing both staff and customers of the Challenge 25 policy.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee. If you are unsure whether the higher fee applies please contact the licensing team on 01254 267666.

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time. If this requires further clarification please contact the licensing team on 01254 267666.

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Page 22

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my

* licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/blackburn-with-darwen/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="HER002-90-9"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



Licensing Act 2003

Address of Premises: **Heron Foods Ltd., Rothesay Road, Blackburn. BB1 2JB.**

Conditions to be included in the application for a Premises Licence for the above:

Protection of Children from Harm

1. All persons who appear to be under the age of 25 years shall be required to produce proof of age by way of the following:
 - A recognised proof of age card accredited under the British Retail Consortiums Proof of Age Standards Scheme (PASS)
 - Photo driving licence
 - Passport
 - Citizen card supported by the Home Office
 - Official ID card issued by HM Forces or European Union Member State bearing a photograph and birth date of the holder
2. A refusals log will be kept on the premises to record any refused sales of alcohol to anyone who cannot comply with the Challenge 25 policy.
3. All staff shall receive training to prevent under age sales of alcohol. All staff to receive regular refresher training. Training to be documented. Training records to be presented to the Police or an authorised officer upon request.

I agree to the above conditions being included in the application for a Premises Licence under the Licensing Act 2003 in respect of **Heron Foods Ltd., Rothesay Road, Blackburn. BB1 2JB.**

Signed (Applicant)

Position.....

Date.....

Signed (Responsible Authority)



7/6/2019

Dear Sir or Madam,

Further to the notice displayed in Shadsworth hub I wish to express my grave concern over granting a premises license to Heron Foods on Rothesay road.

I am concerned about the potential increase in anti-social behaviour this will ultimately bring to the heart of the community. The store falls underneath a community centre, which is a very busy place with young families, children and older people; and I believe that Shadsworth already has a serious problem with drugs being brought and sold in the area, this will make the problem worse. There are many vulnerable adults who suffer with alcohol and drug addiction in the area, hence it's not a suitable place for approving more alcohol licenses, the council will be ignoring their social responsibility!

The selling of alcohol will also encourage a drinking culture on which invariably makes its ways out into the streets. We already have problems with people fighting in the streets, damaging resident's cars and generally being loud and unsociable. Teenagers are really rude and disrespectful. These problems are only going to get worse with availability of alcohol at more places.

With increased number of people drinking in the area will in turn potential for crime and disorder, risking public health and safety. I have seen drunk people litter on their walk home leaving half eaten take away packets and/or cans on the pavements. Not very nice when it's outside your house and you're left to clean it up.

I would sincerely appreciate your assistance on this matter, it would help me and other residents of Shadsworth tremendously.

Yours Faithfully,



Blackburn with Darwen
Borough Council
10 JUN 2019
Public Protection Service
7th June 2019

Dear Sir/Madam

I'm writing to object to the application for alcohol premises licence submitted by Heron Foods, Shadsworth Hub, Rothesay Rd, Blackburn, Lancashire, BB1 2JB. The reason for this objection is that by granting this licence you're going to increase crime, disorder and antisocial behaviour in the neighbourhood.

I live across the road to the shops and have witnessed very bad language from the mouths of teenagers and adults. Glass bottles and beer cans are found on pavements and in children's play area. Grown drunk men are seen arguing and fighting in streets. I am extremely worried about the future of our community and the safety of our children. This area already consists of multiple sources of alcohol, and by bringing another unit will increase alcohol consumption which will have further negative impact on behaviour and cause health problems.

Noise and litter have increased since the opening of Shadsworth Hub. There's already a lot of noise from youngsters riding extremely loud motor bikes and arguing/shouting in the street. As a community and the council we should be together tackling current concerns rather than increasing the possibility of trouble and noise.

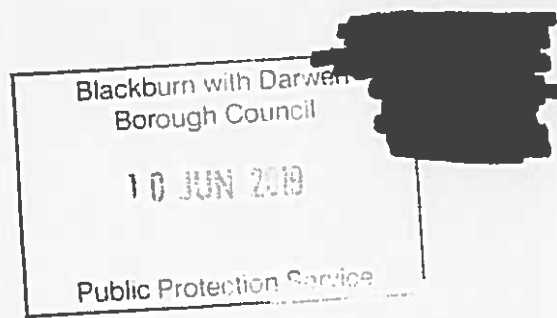
Sometimes, it also becomes difficult to order a taxi into the area because of teenagers abusing the taxi drivers and throwing stones at the vehicles. All this is having a bad influence on my children.

I would really appreciate if you could take this information into consideration and do not grant this licence.

Yours faithfully

[Redacted signature]

Licensing Service
Blackburn with Darwen Borough Council,
Davyfield Depot, White Dove Building,
Roman Road Industrial Estate,
Blackburn,
BB1 2LX



5th June 2019

Dear Sir or Madam

I require your help to please put a stop to the application for an alcohol licence submitted by Heron Foods, Rothesay Rd in Shadsworth.

I live not too far from the Shadsworth Hub and on sunny days I love taking my children out for a walk, to play in the park behind the hub and attend various of children events at the community centre. I have experienced racism & nuisance from teenagers there and as well as found half empty beer cans left by the bench in the playground. This is causing a bad influence on the future of our children and because of this I cannot trust or feel safe for my children to go out and play alone or with someone other than me.

This area already has so many alcohol shops, by granting this licence you're not only increasing the number of shops but also growing competition, which means alcohol prices will fall and encourage the buyers to buy more. High units of alcohol will be consumed by public, the residents will suffer from health problems and face more of inebriated behaviour.

In addition to alcohol and anti-social behaviour problems in this area, littering is also a serious concern. The public has been provided with street waste containers, but not everyone bothers to use them. When you visit the Shadsworth Hub, a lot of litter can be found on footpaths and grass. If not stopped, what effect will this have on children and on their future?

Couple of weeks ago my vehicle was stolen from outside my house, Police have followed up on several leads to try and locate the vehicle but have so far been unsuccessful.

Please take all these above matters into consideration when making a decision. I hope you know what is best for all of us. Thank you for your time.

Yours faithfully,

06 JUN 2019

Public Protection Service

28/05/2019

Dear Sir/Madam

I strictly object granting the Premises Licence to Heron Foods, Shadsworth Hub, Rothesay Road, Blackburn, BB1 2JB.

This store is located at the central part of the residential area. It has been stated on BBC News before that there is 'Higher crime' in areas where alcohol is most available. The crime rate is four times higher in neighbourhoods with the highest number of licensed premises.

Currently, we are already populated with high number of alcohol shops within and around this area. I don't think it's a good idea or it would any how benefit the area for having another source of liquor store.

I understand that there is no action that a licensing board can take to reduce the number of licensed premises, however, you do have the ability to prevent further increase. It is your duty to act in the public interest and where the communities are suffering, you should be applying the brake. We must address the current over provision of alcohol in our area and create a more positive environment for everyone, especially for the children.

While many in public health are working to minimise alcohol consumption and harm, we live in an environment that normalises and encourages consumption through marketing and increased access.

As a Local Licensing Authority, you should be thinking about the public safety as your priority. The licensing system has a crucial role to play in creating safe and healthy communities.

By granting this licence you will increase competition, hence the price of the alcohol will reduce, meaning high quantity of alcohol will be sold and consumed daily.

Please take this into consideration before you make a decision. I would really appreciate your help to object this application for the Premises License. Thank you.

Yours Faithfully,



Blackburn with Darwen
Borough Council
06 JUN 2019
Public Protection Service



02/06/2019

Dear Sir/Madam

It has been brought to my attention that Heron Foods on Rothesay Road have applied for a Premises licence to sell alcohol. I wish to object to this application on the grounds of public nuisance. As residents of Shadsworth, I am very concerned about the noise which will be generated.

My initial thought was, we already have many shops selling alcohol in a community of approximately 8,000 people. What we don't need is another one, particularly as it is just down the road from Shadsworth Junior School, next to another off-licence and notably underneath a community centre.

An additional outlet selling alcohol in this location, which is a conservation area and bounded by two children's nurseries and a community centre hosting weekly children's events, is inappropriate during daylight hours and after dark adds to concerns about breaches of the peace increasing in and around children's playground behind the store. Historically there have been vagrants sleeping in the park and incidents of regular gatherings of youths drinking alcohol and causing disturbances. Police attention to this issue has largely cured this, however, the site is acknowledged by the Police to be of concern.

Approval of this application will draw unwelcome attention and increase footfall at unsociable hours to a residential and conservation area. Noise, public nuisance, anti-social behaviour, low-level nuisance (non reportable crime inc. shouting, swearing, urination in public, littering) will rise.

Finally, the licence conflicts with the amenities available to children in the area, putting them at risk from anti-social behaviour, littering, rodent infestation, exposure to the marketing and sale of alcohol and cigarettes, increased potential for road traffic incidents.

Thank you for taking the time to seriously consider these objections.

Yours faithfully,

A large black rectangular redaction mark covering the signature and name of the sender, located in the bottom left area of the letter.

Blackburn with Darwen
Borough Council
06 JUN 2019
Public Protection Service

[REDACTED]

31/05/2019

Dear Sir / Madam

I live across the road from the Shadsworth Hub. The other day I walked past Heron Foods on Rothesay Road, BB1 2JB and came across the application they have made to you for an Alcohol Premises Licence. I would be highly disappointed if they will be granted to sell alcohol at this premises.

Groups of underage drinkers are seen hanging about in the area with bottles of alcohol in their hands. Shocking and unacceptable behaviour from gangs of youngsters as young as 11 – 16 are experienced at regular bases. Loud motor bikes are revved at midnights causing noise triggering an epileptic seizure. Lights are shone through my severe disabled daughter bedroom window, leading her to wake up during the nights. Also grown drunk men are seen being violent and attacking residents on the street. By granting another licensed premises in the area will just increase this inebriated and violent behaviour.

Furthermore, my disabled vehicle for my disabled daughter has been scratched on two occasions. There is so much bad racial abuse from children and adults, my eldest daughter has witnessed racial abuse to the shop lady and the man. All people should be treated equally, regardless of gender and race. Drunk teenagers smash bottles at cars and taxis, shouting constant racial abuse. Racism is used too much in this area it has affected me and my whole family.

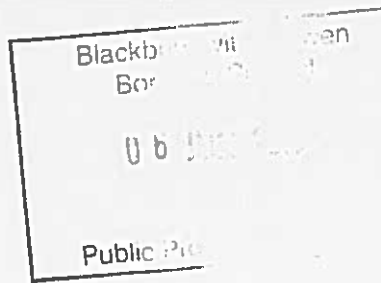
Please focus on improving this area. Therefore, we the residents of Shadsworth are kindly requesting you to reject this Premises Licence application to prevent/reduce anti-social behaviour and make this a safer place for our children.

Yours faithfully,

[REDACTED]

[REDACTED]

[REDACTED]



30th May 2019

Dear Sir/Madam,

I live near to Shadsworth Hub and have seen that an application for a Premises Licence by Heron Foods, Shadsworth Hub, Rothesay Road, Blackburn, BB1 2JB is being made to allow alcohol to be sold to public throughout the day.

This is something that I would like to object to in the strongest possible terms. I feel that if this licence was to be granted, then the whole neighbourhood would suffer from noise, disturbance and anti-social behaviour because this area is already so heavily populated with licensed premises. Therefore, I don't see the need for having another source of alcohol.

Our area is already considered to have high crime rates and with another off-licence, we would see further increases of antisocial behaviour and noise. Since the opening of the Shadsworth Hub, everyone here attends the shops by foot causing significant disturbance, more littering has also occurred. Already many broken glass beer bottles are found on pavements, which can harm walkers, especially children. With the kid's playground being located just behind the hub, I have seen a number of drunk people hanging around there and drinking on the streets including teenagers. This would seriously influence our children in a wrong way and even increase underage drinking.

Do you seriously think by introducing another source of alcohol will decrease crime and increase protection of children from harm?

I would really appreciate if you could take this into serious consideration as we should be working together towards lowering crime and making our area cleaner and safer.

Yours faithfully,



Blackburn with Darwen
Borough Council

04/06/2019

06 JUN 2019

Public Protection Service

Dear Sir/Madam

I have concerns regarding the alcohol sales license application that has been submitted by Heron Foods on Rothesay Road BB1 2JB.

Firstly, if an area is already affected by alcohol, litter and anti-social behaviour, then by introducing another alcohol store is not going to have a positive effect on the neighbourhood. More people are likely to drop litter, with the mentality of if everyone else is doing it, I might as well do it. After all what difference will one more rubbish make when the area is covered with litter already? Studies have shown that this mentality then leads to further anti-social behaviour, such as smashing bus stops or taxis, and then trespassing and stealing money. This would reduce or even destroy the pride that residents have about living here. When an area already has problems, its residents don't want to spend time here, meaning an area becomes uncared for, community spirit suffers, and as a result people's wellbeing and health suffer.

If all this is not stopped or reduced, it can be the start of a slippery slope for major crimes and increase risk of children from harm and public safety. There is already violence and noise from drunk adults. Often, I can see the shop keepers at the Shadsworth Hub cleaning and picking up rubbish left over by others outside their premises to prevent someone tripping over. This is not fair! Why is someone else responsible for your littering?

I would really appreciate if you could please reject this application.

Please treat this matter seriously and know that true change will only come through with us working together.

Yours faithfully,

06 JUN 2019

Public Protection Service


5th June 2019

Dear Licensing Dept,

The supermarket on Rothesay Road, Heron Foods have applied for an alcohol licence to supply for seven days a week at the Shadsworth hub. This application has been poorly advertised and many of us who live around the site, were unaware that this application even existed. That said, I strongly object to this proposal for the following reasons:

1.) Noise generated by the Shadsworth hub. We already suffer excessive noise and disruption when an event is held in the community centre and youngsters riding loud motorcycles in the area and as well as due to a large footfall drawn by the row of shops, including an existing off-licence next to the store. The granting of this licence would only, potentially make the situation worse, indeed it could become even a nosier atmosphere as it would attract more unwanted attention and further increase footfall from surrounding areas. Not acceptable I'm afraid as most customers walk to the shops, increased litter in the street.

2.) Anti -social behaviour. We should be working towards preventing underage drinking and not providing another licensed premises. The behaviour of youngsters drinking in the children's playground and having another unit within the park that would sell alcohol throughout the day will only encourage and increase more of this sort of risk. Please bear in mind that the park sits predominately in a residential area surrounded by small children hanging on the streets every day. This would put them at risk from anti-social behaviour, underage drinking and rodent infestations due to increase in littering and shattered glass bottles.

I ask you then to please don't grant this application, it will be most unfair on us as Shadsworth residents.

Yours faithfully,





Blackburn with Darwen
Borough Council
07 JUN 2019
Public Protection Service

[REDACTED]
[REDACTED]
Date: 5/6/2019

Dear Licensing Department,

I am writing to express my extreme disappointment with the proposal to increase the number of alcohol outlets in Shadsworth. Please accept this letter as an objection to the premises licensing application from Heron Foods on Rothesay road, Blackburn.

My main concern is that with granting this licence will most likely increase the possibility of children being at harm and public nuisance for my and other several dwellings nearby.

Currently, this area is already highly populated with off-licences. I don't think it's a good idea or it would any how benefit the area for having another one. Especially as the store is located just down the road from Shadsworth Junior School and underneath a community centre, where several children's events take place regularly. Also, it's bounded by two children's nurseries with a children's playground behind the store. This adds concern to the protection of our children as there have been incidents of frequent gatherings of gangs drinking alcohol and causing disturbances.

Moreover, there is already enough unacceptable violence, noise and litter from drunk patrons in this area and approving this application will only rise these concerns. I have seen shop keepers picking up litter (cigarettes, takeaway wrappers, smashed bottles/cans, etc) of others around the site that can possibly harm walkers especially kids if not cleaned. There is also a risk of attracting mice and rodent if litter isn't controlled and it's only going to increase with an extra source of alcohol.

Please think about the children and reject this application of premises licence.

Thanks,

[REDACTED]

Blackburn with Darwen
Borough Council
06 JUN 2019
Public Protection Service

Dear Sir or Madam

I am writing to formally notify you that I wish to object the application from Heron Foods in Shadsworth on Rothesay Road to supply alcohol seven days a week.

My objection is based on my concern that this new licence will most likely increase the possibility of children being at harm and public nuisance for the many dwellings nearby, including my own.

I'm concerned about noise nuisance as this already happens occasionally when drunk adults and teenagers are arguing, fighting or causing trouble in the area. Previously, it has been shown and stated on BBC News with a short video that the residents of the estate grapple with crime, drugs and problem with anti-social behaviour. Are you aware of how many residents/families living here had lost pride in living in this area after watching the news?

We were ashamed of telling others that we live in Shadsworth. I believe if this licence was to be granted, it will have a negative impact on the neighbourhood and will bring more crime and disorder to the area. We already have enough alcohol shops and definitely don't require one more. It would increase noise, disturbance and anti-social behaviour.

Marketing and increased access of alcohol will only encourage high units of consumption leading to drunk behaviour (trouble) and conditions that increase risk of liver disease.

Please think about the public safety and the future of children. You play a very important role in creating a safer place for our community. I would appreciate if you could understand our situation and do not grant this licence.

Thanks,

[Redacted signature]

[Redacted line]

[Redacted line]

[Redacted line]

06 JUN 2019

01/06/19

Dear Licencing Team,

I am writing to express the feelings of myself at the application for alcohol licences of "Heron Foods" based in Shadsworth Hub, Rothesay Rd, Blackburn, Post code BB1 2JB. I am strongly opposed the approval of the licences on the grounds that:

1. The likely increase in Anti-social behaviour and possible risk of crime- as the store is proposing to sell alcohol, 7 days a week during its opening hours. It is likely that the local area will see an increase in the number of incidents of antisocial behaviour such as swearing and shouting on the street especially late in the evenings, fighting and aggression, loitering, urination in the street. These are unfortunately all behaviours that I have seen occur when drunk people are coming to purchase alcohol from an already existing off-license next to the store. I have also witnessed them hanging around for extended periods of time in children's playground behind the Hub. With an additional off-license, this behaviour is only likely to increase, which is unacceptable. In supermarkets there is often well-trained security present at the doors to prevent and manage these behaviours. In the area proposed here there is very little police presence and as far as the application goes no mention of security, therefore it is very likely that the local area will suffer as a result of anti-social behaviour and increase incidents of crimes.
2. Harm to children- This is a concern in a family area. Families of all ages live here, and many have young children who play in the playground and attend events at the community centre above the store. Exposure to the marketing and sale of alcohol would seriously have a bad influence on our children and increase the potential of underage drinking, which is already a major concern in our area.
3. Litter and vandalism- there is already an unacceptable litter on the streets from takeaway wrappers, cigarette butts and packets, recites, bottles, etc from the current parade of shops. By increasing footfall in the area, this would likely cause a further increase in litter, particularly from beer cans, packaging and broken bottles.

Thanks for your time and I will be grateful for any help you can provide for public safety.

Yours Faithfully

[Redacted signature]

[Redacted contact information]

Blackburn with Darwen
Borough Council
06 JUN 2019
Public Protection Service

[REDACTED]
[REDACTED]
01/06/2019

Dear Sir/Madam,

I am writing to let you know that I would like to object against the Alcohol Licence request by Heron Foods, Shadsworth Hub, Rothesay Road, Blackburn, BB1 2JB.

With this area already being very noisy and have a high littering problem, it doesn't deserve another source of alcohol. Since the opening of the Shadsworth Hub, many new faces can be seen walking through the area drinking and littering beverage cans on streets. I also came across half empty beer cans left at the bus stop and in playground located behind Shadsworth Hub. If we don't care about rubbish on our street, in our parks or on our high streets, we are unlikely to care about other environment issues that negatively impact on our lives, our communities and society.

Furthermore, large group of teenagers gather in the park behind the Hub mostly every day. If half empty cans of beers have been found left behind, what is the possibility of underage drinking?

People who begin drinking early in life run the risk of developing serious alcohol problems later in life. They also are at greater risk for a variety of adverse consequences, including risky sexual activity and poor performance in school.

I would recommend you to please think about the youth and reject this application of premises licence.

Yours faithfully,

[REDACTED]
[REDACTED]

[REDACTED]

Blackburn with Darwen
Borough Council
06 JUN 2019
Public Protection Service



4/6/19

Dear Sir or Madam

I am writing to express my opposition to the proposal for licensing by the Heron Foods in Shadsworth, Blackburn. I'm quite certain that I'm not alone in strongly objecting to the proposals put forward by Heron Foods: in fact, it is my understanding that there already is enough nuisance and distress caused to local residents from the marketplace.

There is a community centre located above the store in which several children's events are being held. Therefore, we should be working towards making the site safer and possibly an alcohol-free zone to protect our children. It is then a ridiculous notion to open another off-licence in a community centre building which is also adjacent to a public park.

Litter has also been a concern since the opening of the Shadsworth Hub. For example, cigarette packets, beer cans and bottles, takeaway wrappers, recites can be found on the streets. The residents go to the shops by foot and with this application being approved, it would only increase the litter on site with a potential risk to walkers, especially children from smashed beer bottles. It would also attract mice and rodent.

Therefore, I ask you then to please consider my objection. I believe it will only create issues in the area around crime and disorder, public safety and public nuisance. Please do not allow this proposal to go ahead.

Many Thanks,



C

[REDACTED]
11/06/19

Dear Sir/Madam,

As a resident of Shadsworth, I have noticed Heron Foods on Rothesay Road have submitted an application request to sell alcohol at their premises and I strictly object to granting this license.

Teenagers are really rude and disrespectful, they cause so much noise and litter in this area. Often drunk adults/youths are seen causing trouble to shop keepers and being violent to residents on the street. I feel that with Heron Foods also selling alcohol, would cause suffering to me and the neighbourhood from increased noise, disturbance and anti-social behaviour. As you're aware Shadsworth is already heavily populated with licensed premises and has alcohol problems.

Furthermore, the people that have been barred from the existing nearby shops due to their rudeness and inebriated behaviour will then have access to purchase alcohol from Heron Foods. This increases the likelihood for them to cause trouble again to the public. As Heron food is a big supermarket, alcohol will be purchasable at lower price, hence more will be bought and consumed by the public, resulting in an increase of injury to health and alcohol addiction concerns in the area.

Additionally, the opening of Shadsworth Hub has brought in more noise and littering into the area. Extremely loud Motorcycles can be heard revving through the streets. As residents we are trying to make this area better for living by tackling current concerns and would be very disappointed if you grant this license.

Please assist in improving this area and protection of children. I would really appreciate if you could take this into serious consideration.

Yours faithfully,

[REDACTED]

[REDACTED]

Blackburn with Darwen
Borough Council
11 JUN 2019
Public Protection Service

rec'd 17/6/19


12th June 2019

Dear Sir/Madam

Please accept this letter as a formal objection to the alcohol Premises Licence application by Heron Foods in Shadsworth Hub on Rothesay Road.

In this small community we already have enough alcohol outlets, quite often drunk adults and teenagers are seen being noisy and troubling others on streets throughout the day and during late in the evenings. It has been so disturbing and inconvenience on several occasions witnessing gang of teenagers throwing stones at vehicles and kicking football in the car park and against the windows of the shops.

The concerns mentioned above will only increase by granting this licence as more drunk patrons will be hanging around the area and causing trouble to the residents. This could also increase the potential for criminal damage and relevant acts, such as fighting in the streets and damaging properties due to excessive consumption of liquor.

Increase of drugs and alcohol is the last thing we want in this area as most people who drink claim not to be in control and they ruin things for everyone else. After committing violence and sexual offence they blame the alcohol. Do you seriously think by introducing another source of alcohol will decrease crime and increase protection of children from harm?

I'm requesting you to not grant this application, as it will have a negative impact on the residents. I would be grateful if you would consider my objection.

Yours faithfully,



[REDACTED]
[REDACTED]
13/06/2019

Letter of Objection to Heron Foods, Shadsworth Hub, Rothesay Road, BB1 2JB.

Dear Sir/Madam

I am writing to object to a Notice of application for the grant of a Premises Licence, for the property listed above. There is absolutely no basis for the sale, and I suggest you consider all the concerns before making a decision.

The store is in the centre of the residential area, next door to an existing alcohol shop (family owned). A very lovely and hardworking family, who have been trading here for over 15 years, never mistreated customers and they always look out for our children playing around the site. Shadsworth has enough off-Licence stores, and by having another one will not benefit the community instead it will rise the possibility of crime and antisocial behaviour.

In the past, BBC has broadcasted a film regarding crime, drugs and anti-social behaviour taking place in this residential area. This was very depressing to watch for people who live here. Already when drunk people are arguing and fighting in the streets, I feel unsafe to walk outside my property. The crime rate will increase in the neighbourhood if more alcohol will be available to the consumers and more intoxicated individuals will be seen on streets in the area, which is unacceptable. It will not only increase noise and alcoholism but also the risk of putting children at harm. Children spend hours outside playing in the park without adult supervision. I can confidently say that no parents would want an additional alcohol supply in the area by the park.

It is your duty to act in the public interest, you must take public safety and environment as your priority, especially for children.

I would appreciate if you could understand the concerns and do not grant this licence.

Yours Faithfully,

[REDACTED]

[REDACTED]

Licensing Service
Blackburn with Darwen Borough Council
Davyfield Depot, White Dove Building
Roman Rd. Ind. Est.
Blackburn
BB1 2LX

[REDACTED]

13.6.19

Dear Licensing Committee members,

I am writing to object to the grant of a licence to sell alcohol to Heron Foods, Shadsworth Hub, Rothesay Rd, Blackburn.

You will know that there is already an off-licence not fifty yards away on the same row of shops.

I live directly opposite the Heron shop, and am concerned that, if Heron start selling cheap alcohol, they will attract yet more anti-social behaviour by youths from other parts of this estate, with shouting and screaming up to 2a.m.in the morning. No one should have to put up with this.

You will also be aware that Shadsworth is one of the most deprived areas of Blackburn, and, to place the temptation of cheap alcohol before people already struggling to feed their children and pay their bills, would be plain wrong .

The Heron shop is already very busy, selling a wide range of groceries at low prices, (people come in taxis from other parts of town).

The Manageress told a friend that this shop is the busiest in the Heron chain, they do not need to sell alcohol to make a profit.

I hope that you will reject their application for a licence.

Yours sincerely,

[REDACTED]

[REDACTED]
[REDACTED]
14/06/2019

Dear sir/madam

The purpose of this letter is to express my feelings regarding the Premises Licence application submitted by Heron Foods. Address: Shadsworth Hub, Rothesay Road, Blackburn, BB1 2JB. I would be disappointed if this application is approved as the residents would be negatively affected with increased noise pollution and anti-social behaviour.

This issue is already evident with the nearby off-licenses where at sometimes, noise levels from intoxicated people have been unacceptable and caused disturbance to myself, and my neighbours. At times, people under the influence of alcohol have been seen behaving rudely with the public and shop employees when been rejected to be served.

I cannot express my absolute outrage at the council's consideration to allow these sorts of applications to pass - the area around the site is a residential area, housing families with young children. The availability of alcohol not from one but two shops at the hub now will cause substantial anti-social behaviour that will heavily impact on the lives of people that live in this part of Shadsworth, and no doubt this would also negatively impact on the house prices within the area due to increase of crime.

I would hope that the council listens to the people who live in the affected area and halt this application forthwith - there is already plenty licensed shops in the area causing enough trouble.

This is totally inappropriate, and I would urge the Licensing Committee to refuse this application on the grounds I listed above, mainly that it would be likely to cause a public nuisance and lead to crime and disorder.

Yours faithfully

[REDACTED]

[REDACTED]

To Blackburn Licensing Department

Heron Licence Application

I wish to raise the following objections to the above application:

I am making a formal objection to the application by Heron Foods for a premises licence to sell alcohol on Rothesay Road. I, a Shadsworth resident and all our residing neighbours, we have continually had to put with impolite and offensive behaviour from troublesome adults and youth. This sort of behaviour only gets uncontrollable and intolerable from drunk people. Along with others, we have made several complaints without success but wish to strongly object to the proposed licence on the grounds of alcohol sale 7 days a week will be a PUBLIC NUISANCE and breach my entitlement to the quiet enjoyment of my home.

The proposed activities will lead to high volumes of the public coming to the shop especially at evenings to purchase alcohol. The parking at the site is often full with the existing businesses. As parking is already a problem for local residents, to add a high volume business will only add to this problem further. With the increased number of mixed drivers in a car park, sale of alcohol and children and adults walking to the community centre is a significant hazard to public safety. Again with more access to alcohol is also a public safety issue. Reference to the protection of children from harm is also relevant here.

Please take the above concerns into serious consideration before granting this application.

Regards.

[REDACTED]

[REDACTED]

[REDACTED]

[Redacted]

16/06/19

Dear Sir/Madam

Please accept this as a formal objection to the submitted licencing application by Heron Foods for the sale of alcohol at the Shadsworth Hub. Since starting and running a business in Shadsworth for years and providing an essential service to the community and hoping for some peaceful, country living, we have at times, suffered from the outrageous overloud and rude behaviour from people under the influence of alcohol. This sort of behaviour will only get uncontrollable with a newly opened shop also selling alcohol.

The present applicants have demonstrated little awareness about the noise and litter they create, which leads me to consider them unsuitable for this approval. At times, Heron Foods staff can be seen struggling to deal with troublesome people especially when they are under the influence of alcohol/drugs. A number of shoplifting and anti-social behaviour with the involvement of police at times have been reported. I believe, if they also start to sell alcohol, these issues will grow onsite with an increase in noise and public nuisance. As a business runner, I can ensure that the old established off-licences that have been trading here for many years are aware and have barred customers that usually cause trouble in this area. But as Heron being a new established store with new staff will grant access to these people unknowingly bringing trouble back into this area for everyone.

I understand that this promotes business in the area but please don't let them create more noise and litter with the increased footfall on site. Already, more than enough rubbish is on the streets with no one making use of the provided bins. Further increase of rubbish will negatively affect the image of the area and possibly attract rodent. This would affect the health of those living here particularly our children.

Yours Faithfully,

[Redacted signature block]

[REDACTED]
[REDACTED]
15th June 19

Dear Licensing team,

I wish to register my opposition to the application by Heron foods, for a new Premises Licence at Rothesay road. I object to different aspects of their request on the following grounds: Public Nuisance and the Prevention of crime and disorder.

The applicant wishes to sell alcohol during the opening hours. We can predict that this would likely create a public nuisance due to the increase of footfall and more drunk people congregating at the site.

The premises is adjacent to residential properties and even if the licensees take steps to prevent the sale of alcohol to anyone who looks intoxicated or underage, the availability of additional and cheap alcohol in the area will attract more customers and encourage excessive drinking. As a result, noise on site will increase causing a public nuisance to people in neighbouring properties and disturbing the peace of their homes.

Additionally, I would like to argue (from past experience) that this is likely to lead to crime and disorder. Many incidents have occurred in the area due to peoples drinking issues and the community is still suffering from it. There have been regular disturbances to the neighbourhood from inebriated people on the streets. I have been disturbed occasionally by drunken revellers and I know there were also many instances of petty vandalism, e.g. damage to car mirrors. Likewise, violent behaviours of drunk patrons can be expected when they are rejected from the sale of alcohol. On many occasions the police were involved.

I sincerely hope this application is rejected.

Thanks,
[REDACTED]
[REDACTED]

Dear Sir/Madam

To whom it may concern as a resident of Shadsworth, I would like to object against the licensing application filed by Heron Foods on Rothesay road. I don't mind the one or two off-licenses that are currently present in the area where drunk people gather around causing dispute with the public, although it is excessively noisy and somewhat intrusive, the relative infrequency makes it bearable.

The thought of that happening more commonly with Heron Foods also selling alcohol would not be acceptable and I would be very worried as to the level of disruption this would bring. More customers from the nearby areas would also be drawn to the site with the availability of added alcohol at a cheaper price. Not only will this encourage a more drinking culture but also invariably makes its ways out into the local streets with more gangs inducing distress. Anti-social behaviour and crime statistics are in reality quite high in Shadsworth with a number of police involvements and we aren't helping by adding another licensed premises.

In this heavily residential area, I am very concerned at the potential for disorderly behaviour if large numbers of people congregate in and around the Hub and children's park. My child regularly uses the buses and the Bus Stop is next to this premises and in his words, " why should I be possibly subjected to grief and abuse from more drunken idiots?"

I, and I'm sure other residents of Shadsworth, will fight this application tooth and nail.

Many Thanks,

[Redacted signature block]



Dear Sir or Madam

I would like to make a representation against a new licencing application requested by Heron Foods on Rothesay road; notification of which I saw in telegraph. The applicant is based below a community centre and surrounded by a children's park. Multiple schools can also be found within 5 minute walk from the store. Therefore, I believe there is a major concern regarding the protection of children and likely increase of noise, anti-social behaviour and crime with the opening of another alcohol shop in Shadsworth.

In the past crime, disorder and public nuisance due to alcohol consumption have reached problem levels for the local police. By granting this application will only increase these concerns. A very little thought has been given about the distress this will cause not only on the residents but also on many families who bring their children to the playground and community centre events.

Even though the licensing board might not be able to take steps on reducing the current number of licensed premises in the suffering communities, but you have the power to stop the numbers from increasing. Please act in the public's interest and put a stop to this. Together, we should be cutting the excessive supply of alcohol and forming a more liveable, safe and a positive neighbourhood for the community.

In summary, this application is inappropriate in an essentially residential area where family life is important and, in a store, which is located below a community centre. To grant this application would affront the Licensing Objectives and for this reason I oppose this.

Yours faithfully,





KATE HOLLERN MP
Constituency Office, Richmond Chambers,
Richmond Terrace, Blackburn BB1 7AS
Tel: 01254 52317
Email: kate.hollern.mp@parliament.uk

Mr Martin Eden
Director of Environment & Operations
Blackburn with Darwen Borough Council
Town Hall
Blackburn
BB1 7DY

29 May 2019

My Ref: KH/KH41429DT

Dear Martin

I write on behalf of my constituent [REDACTED]

[REDACTED] has contacted me to express concern at an alcohol sales license application that has been submitted by Heron Foods, in respect of their premises on [REDACTED]. [REDACTED] operates a retail outlet in the same development and is currently the only trader with an alcohol license.

It is my constituent's view that the low cost nature of the Heron operation will be in contradiction to efforts being made to establish more responsible drinking habits within the community.

Further to this [REDACTED] has highlighted the existing problems of crime, anti-social behaviour and littering in the area, which [REDACTED] believes will worsen if there are more than a single alcohol licensee in such close proximity. I understand that as things stand [REDACTED] shop is subject to thefts and verbal abuse from intoxicated residents, but as [REDACTED] know the community well they take a responsible attitude and refuse to deal with those intoxicated or without money.

Whilst my constituents acknowledge their own commercial interest in this matter [REDACTED] considers the community impact of a further licence being granted as a valid justification for refusing the application made by Heron.

In light of this, I would be most grateful if the comments made by my constituent could be taken into consideration.



BLACKBURN with DARWEN BOROUGH COUNCIL

Licensing Act 2003

Representation made in respect of a new application or variation to A Premises Licence or A Club Premises Certificate.

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING THE
ATTACHED FORM.**

You have notified the Licensing Authority that you wish to make a representation concerning a new application for, or, variation to a premises licence or a club premises certificate during the transitional period of the Licensing Act 2003.

The law does not require a representation to be in a standard format however, I am obliged to decide whether your application is valid within the requirements of the Act and Regulations.

Under the provisions of the Licensing Act 2003 (Hearings Regulations) 2005, the Licensing Authority requests that you clarify the grounds upon which you are making representations. This form will assist you in ensuring that you have entered your representations properly and fully.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records. You may use your copy as an aide memoir at a hearing before the Licensing Committee.

The ground(s) for representation must be based on one of the licensing objectives.

Please list any additional information or details to support your application and attach any documentation or other information that you may wish to use. If you have not disclosed this information, you will not be able to introduce it at the hearing unless all the other parties give consent.

Donna Riding
Principal Officer (Licensing)
Blackburn with Darwen Borough Council

I (insert name of person making representation whether as an individual or on behalf of a group or authorised to make a representation as a responsible authority)

Caroline Grosvenor

.....

make representations in respect of a variation to a; (tick as appropriate)

Premises Licence	
Club Premises Certificate	

Section 1 – Premises or club premises details

Name, address and postcode of premises or club premises in respect of which you are making representations.	
Heron Foods Shadsworth Hub, Unit 5 Rothesay Road	
Post town Blackburn	Post code (if known) BB1 2JB

Name of premises licence holder or club holding club premises certificate (if known)

Heron Foods

Section 2 - Applicant details

I am;

Tick as appropriate

- (a) any interested person or business. ✓
- (b) a body representing persons (i.e a residents association)
- (c) a responsible authority

Please provide your details below. If you are an individual applicant complete Section A and continue to Section 3. If you are a body representing an interested party complete Section B and continue to Section 3. If you are a responsible authority complete Section C and continue to Section 3.

Section A. DETAILS OF INDIVIDUAL APPLICANT (tick as appropriate)

Mr.		Mrs.		Miss		Ms		Other	
-----	--	------	--	------	--	----	--	-------	--

Surname		First Name	
---------	--	------------	--

I am 18 years old or older	
----------------------------	--

Current address

Postcode	
----------	--

Daytime contact telephone number	
E-mail address	

Section B. DETAILS OF OTHER APPLICANT SUCH AS A BODY REPRESENTING RESIDENTS OR BUSINESSES IN THE VICINITY OF THE PREMISES

Name of the Body	Together Housing Association
------------------	------------------------------

Surname of person representing the body	Grosvenor	First Name of person representing the body	Caroline
---	-----------	--	----------

Address

Together Housing Association Bull Green House Bull Green Halifax HX1 2EB
--

Daytime contact telephone number	0300 555 5560
E-mail address	caroline.grosvenor@togetherhousing.co.uk

Section C. DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name of the responsible authority	
--	--

Surname of representative of responsible authority		First Name of representative of responsible authority	
---	--	--	--

Address of responsible authority

Postcode	
-----------------	--

Daytime contact telephone number	
E-mail address	

Section 3 – DETAILS OF THE LICENSING OBJECTIVES WHICH WILL BE UNDERMINED BY THE APPLICATION/VARIATION

This representation relates to the following licensing objective(s) (tick as appropriate)

the prevention of crime and disorder	
public safety	✓
the prevention of public nuisance	
the protection of children from harm	

Section 4 - Information and details of the representation.

Please note that in the case of a variation to a Premises Licence your representations can only be relevant to the variation to the existing licence. You should note that any objections to the current licence held by the applicant should have been made when that licence was renewed by the Courts or Local Authority.

Please state the grounds for your representation

Together Housing Association is the owner and landlord of the Shadsworth Hub, consisting of five commercial units on the ground floor and a community centre on the first floor. We also manage the social housing properties on the Shadsworth housing estate.

Since the Hub was built in 2016, we have strived to have a mix of businesses that provide goods and services that are beneficial to the residents of the Shadsworth estate.

Currently there is a frozen foods and grocery supermarket (Heron Foods), a sandwich shop, a fish and chip shop, an off-licence and one vacant unit.

The off licence is a small local family run concern which has been in business for over 10 years. Our concerns are that if Heron Foods is granted a licence for the sale of alcohol, this would result in two shops in the same block with permission to sell alcohol. We do not feel there is enough customer demand for two businesses selling alcohol. Additionally, Heron Foods is a national company and may be in a position to under-cut the prices for alcohol, which a small business may not be able to compete with, and therefore their business (only selling alcohol with no other unique product to expand if needed) may not survive.

This will mean another vacant unit in this block and a local family owned shop being forced to close. As the landlord for the off-licence we are concerned that this would put a locally family out of business, someone who has worked hard to establish themselves, and would leave an empty shop unit on the parade which is not attractive to the remaining businesses, including Heron Foods.

For these reasons, Together Housing Association is opposed to this licence application.

Please provide as much information as possible to support your representation. Please note that if you have not disclosed this information, you may not be able to introduce it at the hearing unless all the other parties consent.

Please continue on a separate sheet if necessary. Please mark the sheet clearly as a continuation of your grounds for objection.

Section 5

Have you made any representations in respect of these premises before? (Please Tick)	Yes	No <input checked="" type="checkbox"/>
Date that you made representations		

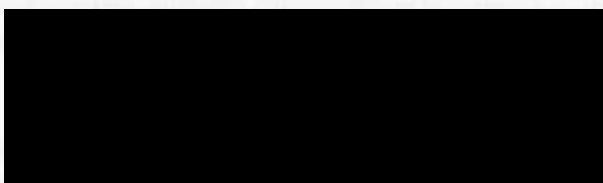
I understand that the Licensing Authority is obliged to give notice of a hearing to all parties who will attend the hearing and this must include a copy of this representation. (You must tick this box)	Yes
--	------------

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE (£5,000), UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION OR REPRESENTATION.

Section 6 - Signatures

Signature of person making representation or a solicitor or other duly authorised agent. If signing on behalf of a body representing a person living or carrying on a business in the vicinity of the premises or on behalf of a responsible authority please ensure that you have the right to sign a representation on their behalf and state the capacity in which you are signing.

Signature



Date 17th June 2019

Capacity Head of Sustainable Neighbourhoods

ALCOHOL LICENSING: PETITION OBJECTION LETTER

Alcohol Licensing Team,

Date: 24/05/2019

We, the residents and employees of Shadsworth, would like to object to the granting of this alcohol premises licence to Heron Foods, Rothesay Road, Blackburn, BB1 2JB.

The premises subject to this application is located in the middle of this suburb and the majority of our members live, work or their children attend school within ten-minute walk from the location.

We mainly object to the application for the concerns of public/children safety and rise of nuisance. Littering has been another issue in this area with currently several broken glass beer bottles being found on pavements and roads, which can harm walkers (especially children) and puncture tires. Anti-social behaviour and shop lifting is also high in crime statistics. Granting a licence for this premises will not benefit the public, instead it is likely to further increase the above concerns and possibly worsen crime and noise in the area. This area already has high number of off license stores and we do not need another one.

Children playground is located behind the hub and many drunk people walk through the park drinking and littering beverage cans. At several occasions drunk adults and teenagers are witnessed causing trouble on site and being violent to residents/shop employees and taxi drivers. This isn't just affecting the environment but also the safety of our children. Approving this licence will put our children at greater risk from drunk patrons particularly when attending weekly events at the community centre above the store. Children learn by observing behaviour of adults, it has a large impact on how children respond emotionally throughout their lives.

We should be working together towards reducing inebriated behaviour, street crime and underage drinking, instead of encouraging drinking with the introduction of an additional alcohol premises on site. Already many adults in Shadsworth suffer health problems and are currently tackling alcohol and drug addictions. Please let us improve our area to make this a better place for everyone and protect children from harm.

Please see page 2, 3, 4 & 5 for the list of objectors.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



Name: _____

Assessment Date: _____
Date of Next Assessment: _____
(Assessments must take place every 3 months)

CHALLENGE 25 ASSESSMENT

1.	What is the legal age someone has to prove they are to purchase e-cigarettes/vaping products? (1 point)
2.	What is the maximum fine that can be imposed if e-cigarettes/vaping products are sold to someone underage? (1 point)
3.	Who else can be held responsible as well as the member of staff if e-cigarettes/vaping products are sold to someone underage? (1 point)
4.	What is the legal age someone has to prove they are to buy a ticket or prize on a National Lottery ticket or Gamestore scratchcard? (1 point)
5.	List three items that are acceptable as valid proof of age. (3 points)
	a.
	b.
	c.
6.	If someone cannot produce satisfactory ID, then is accepting verbal confirmation of their age satisfactory proof of age and should you proceed with the sale? (1 point)

Score _____/8



CHALLENGE 25: ALCOHOL ASSESSMENT

Instructions:

This assessment should only be completed if you sell alcohol in your store.

For each question below, please write in your answer. The number of points available for each question is shown in brackets. PTSA's to complete questions 1-9, all store management complete questions 1-12.

<p>1. List 3 possible consequences for a colleague if they sell alcohol to underage customers (3 points)</p> <p>a.....</p> <p>b.....</p> <p>c.....</p>
<p>2. What is our Challenge 25 Policy? (1 point)</p>
<p>3. What is a proxy sale? (1 point)</p>
<p>4. List 2 people who are responsible in the eyes of the law, for making sure customers are old enough to buy alcohol? (2 points)</p> <p>a.....</p> <p>b.....</p>
<p>5. List 3 people you are not allowed to sell alcohol to (3 points)</p> <p>a.....</p> <p>b.....</p> <p>c.....</p>
<p>6. Who conducts test purchases to make sure that we are working within the law? (2 points)</p>



7.	Why might you refuse to accept ID the customer has given you? (3 points)
8.	How do you record a refusal to sell Alcohol? (1 point)
9.	Why is it important to make eye contact when serving a customer alcohol? (2 points)
10.	STORE MANAGEMENT QUESTION A colleague has been approached by a Trading Standards Officer informing them that they have been observed selling alcohol to an underage person and they intend to issue them with an on the spot fine. Once you have removed the Till Operator from the checkout, what would you advise them? (2 points)
11.	STORE MANAGEMENT QUESTION What should you do if a Police or Trading Standards Officer cautions you or any of your colleagues outside working hours? (1 point)
12.	STORE MANAGEMENT QUESTION What are you looking for during your review of the Heron Foods Refusal register? (2 points)

Score _____/18(**STORE MANAGEMENT 23**)

THIS ASSESSMENT IS TO BE COMPLETED BY ALL STAFF, SIGNED OFF BY THE STORE MANAGER THEN FILED IN THE CHALLENGE 25 BOX FILE 14

IN-STORE:

DO NOT SEND IT TO STORE SUPPORT CENTRE VIA RED HR POST BAG

THIS IS YOUR RECORD THAT YOUR STAFF HAVE FULLY UNDERSTOOD THE CHALLENGE 25 POLICY AND THEIR RESPONSIBILITIES.



Name:

Assessment Date:

Date of Next Assessment:

(Assessments must take place every 3 months)

CHALLENGE 25 ASSESSMENT

1.	What is the legal age someone has to prove they are to purchase e-cigarettes/vaping products? (1 point)	
18		
2.	What is the maximum fine that can be imposed if e-cigarettes/vaping products are sold to someone underage? (1 point)	
£2,500		
3.	Who else can be held responsible as well as the member of staff if e-cigarettes/vaping products are sold to someone underage? (1 point)	
The owner of the business		
4.	What is the legal age someone has to prove they are to buy a ticket or prize on a National Lottery ticket or Gamestore scratchcard? (1 point)	
16		
5.	List three items that are acceptable as valid proof of age. (3 points)	
a. Passport		
b. Driving Licence		
c. Proof of Age Standards Scheme		
6.	If someone cannot produce satisfactory ID, then is accepting verbal confirmation of their age satisfactory proof of age and should you proceed with the sale? (1 point)	
NO in both cases		

Score / 8

<p>9. Why is it important to make eye contact when serving a customer alcohol? (2 points)</p> <p>Any 2 of the following: Assess if they are drunk or under the influence of drugs Assess if ID is required Check if the photo on the ID is actually them So you can describe them accurately in the Refusal Register</p>
<p>10. STORE MANAGEMENT QUESTION A colleague has been approached by a Trading Standards Officer informing them that they have been observed selling alcohol to an underage person and they intend to issue them with an on the spot fine. Once you have removed the Till Operator from the checkout, what would you advise them? (2 points)</p> <p>Advise the colleague not to enter into any debate or dispute as anything said following a caution could be used against them if taken to court The fine does not have to be accepted here and now. It does not need to be paid immediately as colleagues have 21 days to decide to take the fine</p>
<p>11. STORE MANAGEMENT QUESTION What should you do if a Police or Trading Standards Officer cautions you or any of your colleagues outside working hours? (1 point)</p> <p>Contact your Area Manager immediately</p>
<p>12. STORE MANAGEMENT QUESTION What are you looking for during your review of the Heron Foods Refusal register? (2 points)</p> <p>Any 2 of the following: Are all cashiers who have been on tills registering declines Are there any trends? Days or times when no declines or a high number of declines taking place Are declines being accurately recorded</p>

Score _____/18(STORE MANAGEMENT 23)



Box File 11 – Challenge 25

MESSAGE:

Upholding the expectations is very important as this box file will be your evidence to show due diligence when visited by Trading Standards & Police Officers.

The most up to date Challenge 25 Policy document which will be available on Sharepoint.

ACTION:

1. Please place this notice on the inside of your box file

WHAT SHOULD I HAVE IN HERE?

1. **Challenge 25 Policy**
Check that you have the latest version of the Challenge 25 Policy. The latest version will be on Sharepoint under Challenge 25 on the Home Page.
2. **Assessments**
Completed assessments from all staff should be placed in this box and retained for 1 year to show proof of refresher training
The answer sheet for the assessment should be kept in a sealed envelope
3. **Training Declaration Form:**
 - ✓ The Training Declaration Form should be completed for all staff on your rota and up to date to show evidence of refresher training
 - ✓ You will be informed via News at 4 when to print off and complete the next quarters refresher training declaration form from Sharepoint.
4. **Challenge 25 badge**
Challenge 25 badges should be kept in this box and made available for your staff to wear. They should not be taken home ie they must be returned to the office before staff leave the store.
5. **Datasyrn Report**
 - ✓ Store Management must print off the PDF report attached to the weekly e.mail.
 - ✓ This e.mail is automatically sent on Sunday morning. It contains your previous week's Datasyrn Report.
 - ✓ This report should be dated and signed once you have reviewed and checked it against the Refusal Register. Clearly mark any amendments together with actions taken and sign and date, before placing the completed report in this box.

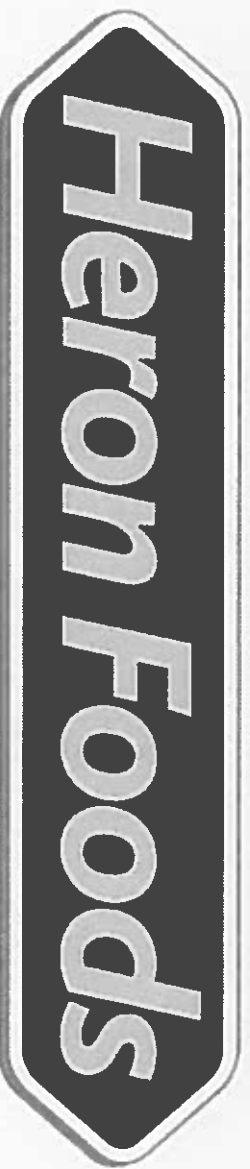
CHECKLIST OF ACTIONS

All New Starters and Current Staff must:

- ✓ read the Challenge 25 Policy
- ✓ successfully complete their assessment
- ✓ sign the training declaration form before being placed on a till

Store Management must:

- Ensure all new starters and current staff are trained
- That the weekly Datasyrn Report is reconciled



STORE OPERATIONS POLICY

AND

TILL STEP BY STEP GUIDE

CHALLENGE 25 LEGISLATION:

VERSION 6



Version	6.0
Policy Owned by:	Retail Services
Policy Created on:	July 2018
Policy Review Date:	June 2019



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**PLEASE NOTE THAT THE TEXT HIGHLIGHTED IS
INFORMATION SPECIFIC TO STORE MANAGEMENT**

Introduction

Heron Foods follow a 'Challenge 25' policy concerning all underage sales. This means that if a customer is seeking to buy an age-restricted product (of any kind) the staff member serving should ask themselves the question "does the person in front of me look like they may be under the age of 25 years?" If the answer is yes then they should ask the person for valid proof of age. . If the identification confirms that they are over the legal age of purchase for that product then it can be sold to them, however without proof of age the sale must be refused. Management do not have the discretion to override the cashier's decision if there is no proof of ID.

Failure to comply or if a store fails an audit, may result in disciplinary action being taken as per Heron Foods Disciplinary Procedure as outlined in the Employee Handbook

These procedures are in place to benefit and protect our employees in respect of Age Restriction Legislation.

What is Age Restriction Law

There are laws that restrict the sale of certain products and services to underage people. If a staff member or the retailer are found to be selling any of these products to underage people then they could be subject to a variety of penalties. The following products are legally age-restricted:

- ☉ Alcohol – 18
- ☉ Lighter Fuel/Butane – 18
- ☉ Tobacco and Cigarette Papers – 18
- ☉ E-cigarettes/Vaping – 18
- ☉ Lottery – 16
- ☉ Knives – 18
- ☉ DVDs and Video Games – 12, 15, 18
- ☉ Fireworks – 16, 18
- ☉ Aerosol Paint – 16
- ☉ Christmas Crackers – 12
- ☉ Petrol – 16

As a responsible retailer, we have a duty of care when selling items to our customers. There are other products including psychoactive substances, medicines, tobacco associated products, adult magazines and lads' magazines that are not legally age-restricted, but will still be included in our Challenge 25 Policy.

Heron Foods have also made the decision to restrict High Caffeine and Energy Drinks to those under the age of 16. Eggs, flour and toilet paper may also become restricted at certain times of the year such as Halloween, when we could be asked by local police or other community representatives to limit their sale to under 18s to prevent anti-social behaviour.



What Should I Do?

Responsibility of All Heron Foods Staff

If you believe you are serving a customer who looks under the age of 25 and who is attempting to buy an age restricted product then you must follow the steps below:

1. Ask for valid proof of age.
2. If the customer does not have satisfactory identification then refuse the sale.
3. Remember, if you have had any doubt about the customer's age then you **MUST** see identification before proceeding with the sale. Verbal confirmation IS NOT ACCEPTABLE e.g. 'I'm old enough' or 'My date of birth is'
4. If the customer shows valid proof of age, check they are old enough against the products till prompt.
5. If you are refusing a sale then the details must be written down in The Heron Foods Challenge 25 Refusal Register. See example below.

If you are below the age of the age-restricted product, i.e. aged 16 or 17 then you should always ask an appropriate aged member of staff to authorise and be present to approve the transaction.

It is a legal requirement that Heron has to comply with.

What does a Refusal Register look like?

Below is the Heron Foods Refusal Register and the Camelot Refusal Register. If you are refusing a sale then the details must be written down in The Heron Foods Challenge 25 Refusal Register, which should be kept at the main till area. Your Heron Foods Challenge 25 Refusal Register must be kept upto date as it may be requested by either the police or trading standards, a completed refusal register is a great way of showing due diligence. It is important to complete an accurate description of the customer, so that this can be matched with CCTV records.



IMPORTANT NOTE:
 If you have lottery in your store then the Camelot Refusal Register must be kept in the National Lottery Retailer Organiser folder, normally held next to your lottery terminal. You do not need to maintain it as all refusals must be logged in the Heron register, but a Camelot representative may request it for audit purposes.



1. When reviewing the record of refusals you should:
 - a. print off the attached PDF report from the auto-email sent to your store weekly (am Sunday)
 - b. The report is for the previous week and highlights the till and cashier who has refused a sale. (See example opposite)
 - c. The report should be reviewed and checked against the Refusal Register. Clearly mark any amendments together with actions taken, sign, and date before placing the completed report in your box file.
2. By using the report, consider whether all staff who have been on a till are registering refusals. If staff are not completing the register, then consider if they need refresher training.
3. By using the report you should look if there are any trends e.g. days or times with no declines or a high number of refusals taking place? For example a local youth club being opened may increase demands
4. Check if refusals are being accurately recorded; is the record sufficient to match with CCTV?

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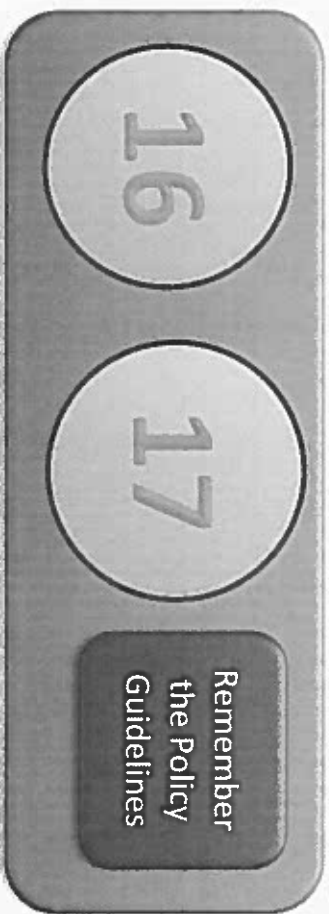
At Delivery

- ☉ The Home Delivery Driver must ensure when age restricted products are delivered to the customer's home that the appropriately aged customer accepts the delivery ie do not leave them with an under-age person.
- ☉ If an appropriate age person is not present, then the driver cannot deliver the age restricted products in the bags marked *C25*, these must be returned to store and the customer will have to contact the shop to make alternative arrangements.
- ☉ When age restricted products cannot be delivered, the driver should write 'No C25' in the 'received by' box on the delivery slip and ask the customer to sign and print in the box. (see picture opposite)

DELIVERY NUMBER	
TIME SLOT	
CONSENT TO HERON FOODS USING MY DATA FOR HOME DELIVERY PURPOSES SIGNED:	
NAME:	
ADDRESS:	
TOWN:	
POSTCODE:	
TELEPHONE:	
AMOUNT : £	
BAGS:	F C D
TOTAL BAGS:	CHALLENGE AS Y/N
RECEIVED BY (PRINT NAME)	
RECEIVED BY (SIGN)	No C25
DATE:	TIME:

What is the policy for Employees who are 16 – 17 years of age?

- ☉ If you have a member of staff who is below the age of the age-restricted product, i.e. aged 16 or 17 then you should inform them that they should ask an appropriate aged member of staff to authorise and be present to approve the transaction.



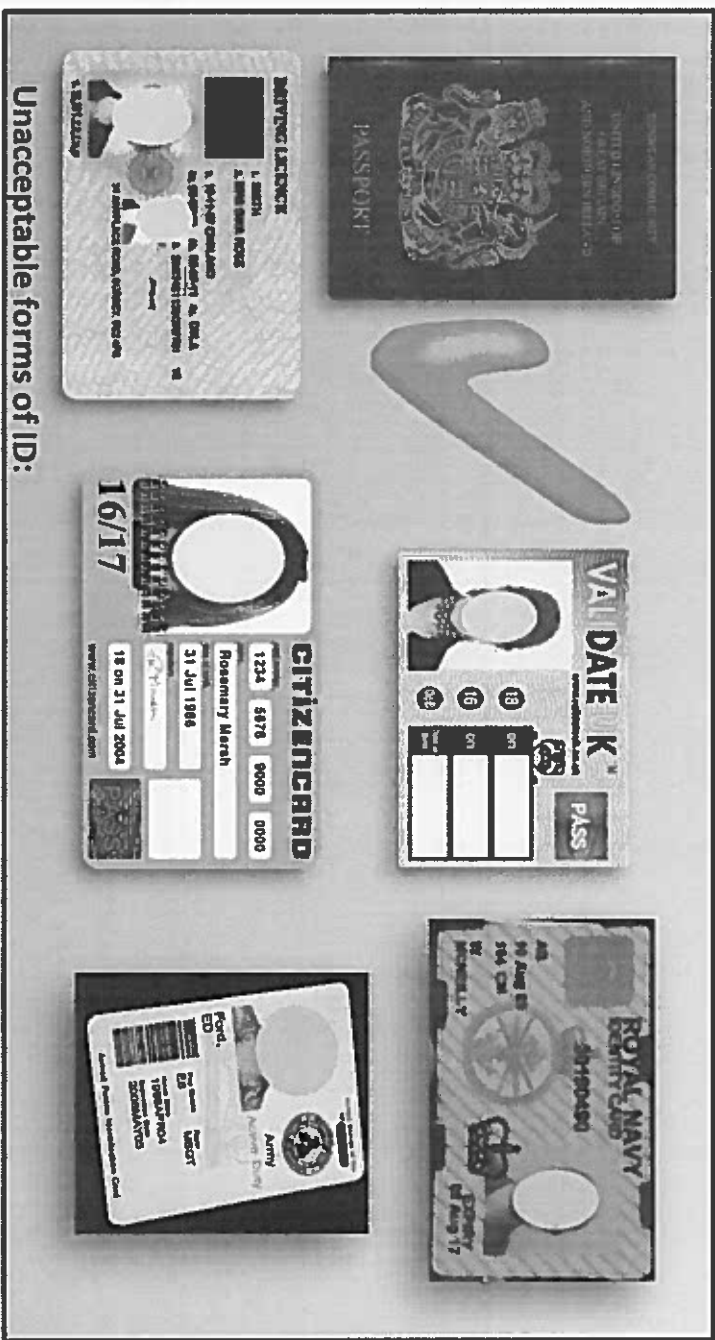
ID Checklist

REMEMBER young people attempting to deceive you into selling them an age-restricted product can do so by presenting you with:

- ☉ A genuine ID that has been tampered with
- ☉ A genuine ID that isn't actually theirs
- ☉ A fake ID that is an imitation of a genuine ID card type
- ☉ A fake ID that is made for the purpose of looking genuine, but is not a real scheme

Acceptable forms of ID

Below are examples of acceptable forms of identification e.g. Passport, PHOTO Driving Licence, Proof of Age Standards Scheme (PASS) approved proof of age card, Military ID Card



Unacceptable forms of ID:

Examples of unacceptable forms of identification are:

- ❖ Bank Card, Credit Card,
- ❖ Medical Card,
- ❖ Student ID Card
- ❖ Lottery receipts etc.
- ❖ Birth certificates are also unacceptable as they are not photo ID.



When checking ID follow these steps:

Step 1 – Check the Photograph

Ensure that the photograph is of the person presenting the card. The photograph must be printed directly onto the plastic of the card NOT stuck on top of the plastic.

Step 2 – Check the Date of Birth

Calculate the age of the person from the date of birth (it may be useful to keep a note of the birth year for a 16 and 18 year old on the till point). The date of birth must be printed directly onto the plastic – NOT handwritten or stuck on top of the plastic.

Step 3 – Check the Document

Ensure the card has not been tampered with or altered (e.g. the printed dates have been altered using a pen or marker). Feel the card in order to identify whether anything has been stuck to the card. Look out for official looking cards that are actually fake. There is no such thing as a UK National Identity Card or a Motorcycle Learners Permit. The only official documents you should accept are passports, driving licences and military ID cards.

Step 4 – Check the PASS Hologram (if not a passport or driving licence or military ID card)

Look for the 3D effect in the background of the hologram. Make sure it has the characteristic tick on the 'A' in the PASS lettering. The hologram must be flush with the plastic of the card – NOT stuck on top of the plastic.

Step 5 – Check the Person

If you are still unsure about a person's age, your legal responsibility is to refuse the sale.



What Age Restricted items do we sell?

Fire Lighters/ Cigarette Lighters/ Fire Logs (18)

Heron Foods restricts the age these products can be sold to as they may be used to commit arson and should therefore not be sold to minors.



Tobacco/ Cigarette Papers (18)

Selling cigarette papers to an under 18 can lead to a criminal record and a fine of up to £2,500. The store and/ or individual can be banned from selling tobacco under a tobacco banning order.



E-cigarettes/ Vaping (18)

A person who sells an e cigarette to someone under 18 commits an offence and can be fined up to £2,500. The owner of the business can also be held responsible as well as the member of staff.



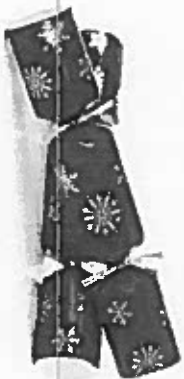
Knives (18)

Selling a knife or blade of any kind (e.g. Cutlery) to someone under 18 is illegal and can lead to an unlimited fine and up to 6 months in prison.



Christmas Crackers (12)

Selling this product to someone under 12 is illegal and can lead to an unlimited fine and up to 3 months in prison.



Medicines (16)

Heron Foods restricts the sale of medicines to anyone under 16. You must never sell any medicine product in quantities greater than 32 tablets in one transaction to anyone.



Psychoactive Substances (18)

These are products such as solvent-based glues, correction fluid, anti-freeze and false nails. Heron Foods restricts the sale of these products to anyone under 18.

High Caffeine/ Energy Drinks (16)

Heron Foods restricts the sale of high caffeine/ energy drinks such as Red Bull to anyone under 16.

Alcohol (18)

Selling this product to someone under 18 is illegal and can lead to an on the spot fine of £90, a caution that appears on your criminal record, a formal prosecution including an unlimited fine to the individual.



The National Lottery On-line Games & Gamestore Scratchcards (16)

It is an offence for anyone under the age of 16 to SELL A TICKET, BUY A TICKET or CLAIM A PRIZE concerning a National Lottery ticket or Gamestore scratchcard. The penalty is an unlimited fine and up to two years in prison.

The National Lottery has a mystery shopper campaign in place called 'Operation Child' to ensure retailers do not sell Lottery products to under 16s.



If you are subject to a Camelot test purchase and fail, you **MUST** immediately inform your Store Management of the failure. This will subsequently be reported to the relevant Area Manager, Regional Manager, HR Business Partner, Regional Trainer and Services Manager.

What are Proxy Sales?

It is illegal for an adult to buy or attempt to buy an age-restricted product on behalf of someone under age.

You have the right to refuse the sale of an age-restricted product to an adult if a child accompanies them and you think the age-restricted product is being bought for the child.



<p>Just because someone who is clearly underage accompanies a customer, that does not mean you should suspect him or her of being a proxy purchaser.</p>	<p>If you see the adult asking the child what alcohol they want, or if the child's behaviour suggests the alcohol is for them; then you should refuse the sale.</p>	<p>Try, as far as possible, to monitor what is happening outside your store, especially, if young people are hanging around. If you see what looks like an adult being asked to buy a product by a person outside the store, refuse the sale to that person and report it to the police.</p>
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What is a Test Purchase?

A "Test Purchase" is an audit to check that a shop complies with the Law in relation to the sale of age-restricted products. The "Test Purchase" will be conducted either:

- internally using Heron employee/contractor
- by a supplier such as Camelot
- by a government agency e.g. Trading Standards or the Police

Failing a test purchase may result in you (cashier) receiving an on the spot fine or criminal conviction or formal disciplinary action.

Failing a Test Purchase

If you are approached by Police or a Trading Standards Officer or both, advising that a colleague has failed a test purchase, you should remove the colleague from the till and advise them:

- Not to enter into any debate or dispute as anything said following a caution could be used against them if taken to court
- That they will not allowed on the checkout until they have been interviewed by the store manager to ascertain the events surrounding the failed test purchase. Only after re-training and being re-signed off can the colleague operate a checkout.

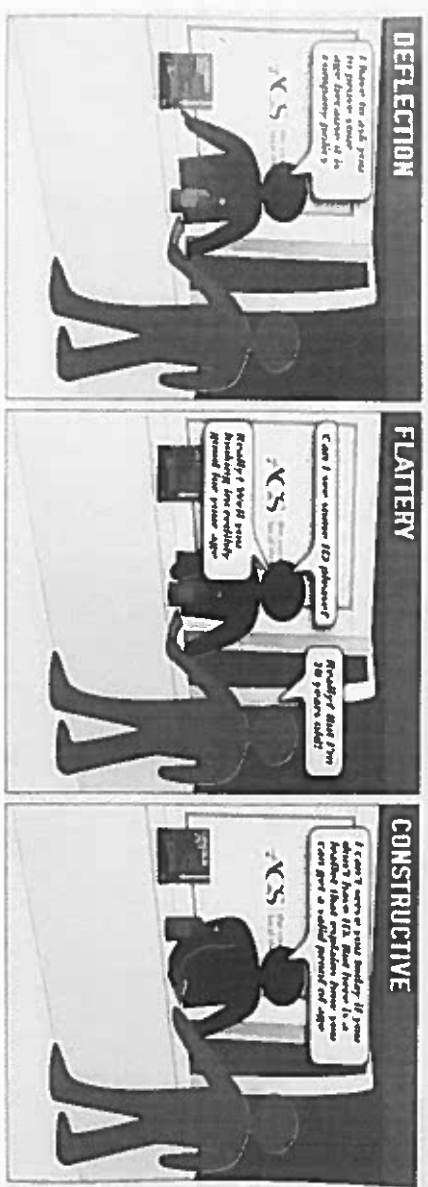
When a failed test purchased has taken place, the Store Manager must inform the Area Manager, Regional Manager and the HRBP immediately and confirm that the colleague has been removed from the checkout. The manager must also outline the event leading up to the failed test purchase, this would include:

- The Colleague's name
- Length of service
- When last trained
- Time of test purchase
- What checkout was the colleague on
- Name of manager or duty manager on duty at the time of the incident
- Who carried out the test purchased
- What item was being test purchased (BWS)
- What action is being taken
- The fine does not have to be accepted and paid immediately (the fine is the responsibility of the colleague to resolve and they have 21 days to decide whether to accept the fine).



Common refusal approaches

It is normal for retailers and staff to feel apprehensive or awkward about asking people to prove their age, below are 3 useful strategies. It is also useful to remember that young people are used to being asked for ID.



Challenge 25 Badges

You will have a supply of Challenge 25 Badges – please ensure that you and your colleagues wear this whilst serving on the Till at all times. Please keep these in your Challenge 25 box file number 11 so that they can be re-used.





Alcohol Sales

Area Manager Responsibility

It is the Area Manager's responsibility to ensure continuity of the stores Designated Premises Supervisor (DPS). This means that if the Store's DPS leaves the Company or moves stores the Area Manager must:

- Ensure that it is escalated to Store Support Centre within 24 hours of notification i.e. do not wait until the individual has left the Company or moved store

Area Manager then becomes the temporary DPS of that store until such time a new DPS is recruited and or trained.

Store Management Responsibility

By law, each Heron shop has had to apply for an individual premises licence to sell alcohol, this means that store managers have had to complete accredited training to become a Designated Premises Supervisor and hold a Personal Alcohol Licence.

Store Manager – It is the Store Manager i.e. the Designated Premises Supervisor responsibility to:

- Ensure that all staff have completed this training and assessment document and have signed the training declaration form.
- Ensure all staff complete refresher training every 3 months.
- Ensure that staff are not allowed to sell alcohol until this training has been completed.
- Carry out Challenge 25 training and assessment for all new starters.
- Get to know your appointed a licencing officer i.e. make them welcome in your shop, a cup of tea or coffee goes a long way and will help build a successful working relationship.
- Store Managers should check the refusal register on a weekly basis and countersign the refusal.
- Ensure all Store Management understand how to review footage on the CCTV, e.g. review, record and change the time. (View documents on Sharepoint/Retail/Loss Prevention/CCTV)
- Ensure that the licence displayed in the store in the prescribed place and has the duplicate copy in the safe.
- Ensure that the licence is laminated and displayed on the wall by the checkouts or in the area that may be specifically identified on the licence.
- Ensure that the terms and conditions of the license are checked that the store is trading within these terms and conditions.

Store Staff Responsibility

It is your individual responsibility to:

- Adhere to the policy at all times. You should complete the assessment and the refresher training at regular intervals i.e. Jan, April, July, and September as instructed by your Store Manager.
- If you are under 18 years of age and a member of staff you should not sell alcohol. You will need to ask an appropriate aged member of staff to supervise you.
- Know the licensing hours for the store.



- Be made aware of "proxy sales" these are purchases made by someone of legal age who then passes the alcohol to someone under the legal age.
- Not sell alcohol to customers they believe and it is clear that the alcohol is going to be passed to a person that is under age.
- Refuse the sale of alcohol to an adult if they are accompanied by a child and you think the alcohol is being bought for the child.
- Refuse the sale to any member of the public who is attempting to purchase alcohol and is under the influence of drink or drugs.
- Be aware that it is an offence for a person under 18 to attempt to buy alcohol if this takes place refuse the sale.
- Know where the refusal log is kept.
- Know how to enter refusals and complete the refusal log.
- Advise the store manager of customers who are under age repeatedly trying to purchase alcohol.

Alcohol

To prevent anti-social behaviour, Alcohol sales are heavily restricted by law and cannot be sold:

- To customers who look under age 25 and cannot provide ID
- To customers who are drunk
- To customers who are buying alcohol on behalf of someone under 18

Certain shops will have restrictions on their licence meaning single bottles of beers and ciders cannot be sold, we will restrict your ability to order these on the tablet. However, in the event of your order being incorrectly picked, you should inform the Area Manager and box the product with 'Not for Resale' tape. Area Managers will transfer the stock to another alcohol store.

Penalties

Both Store Management and Till Operators are responsible by law for making sure customers are old enough to buy age-restricted products. There are significant penalties for selling alcohol to a person under the age of 18 for both staff and retailers. These include:

- A fine of up to £5,000 if a member of staff makes an underage sale unless they can show they have taken all measures including asking for identification that would convince a reasonable person that they were over 18
- Disciplinary action from Heron Foods which could result in termination of employment
- An on the spot fine of £90 for any shop worker selling to a person underage
- A fine of up to £20,000 for a premises that persistently sells to people underage, defined as happening on 2 or more occasions in a 3 month period
- Closure orders for a maximum of 14 days following persistent underage sales
- A fine of up to £5,000 for proxy sales, for a person who purchases alcohol on behalf of a minor
- Loss of alcohol licence for shops offending repeatedly



In addition to the above penalties, Heron Foods could also face:

- Bad publicity causing damage to our excellent reputation
- Loss of sales
- Attraction of more underage customers as we are seen as an easy option
- Closure of the Beers, Wines and Cider section

During the first 3 months of selling Alcohol, frequent test purchases are common until Police and Trading Standards establish that acceptable precautions are being taken to prevent underage sales, whilst it's important to remain vigilant at all times, it's especially important during the first 3 months of selling alcohol.

IMPORTANT: A PERSISTENT OFFENDER IS A SHOP WHO MAKES 2 UNDER AGE SALES OF ALCOHOL WITHIN A 3 MONTH PERIOD, REMAIN VIGILANT AT ALL TIMES



STEP BY STEP GUIDE FOR THE TILL PROCEDURE

Products that we sell that have an age restriction have been identified and have been activated on the till system. Therefore, two prompt screens will be displayed when you sign in and when an item is scanned.

All individuals who look under the age of 25 must be asked to show valid photographic ID.

Stage 1: Sign-on Screen

When a colleague signs in on the till for the first time they will see this screen. It is a reminder to remember to fill in the Challenge 25 Refusal Register.



Stage 2: Till Screen Prompt

A. Once a product is scanned through the till that has an age restriction assigned to it, the following screen prompt will appear:

Customer Age Check
Customer must be at least 18.
Is the customer old enough to purchase these items?

Enter Date of Birth to perform an optional check. (DDMMYYYY)

Perform Check

Yes No

The age limit will change depending on the age-restricted product scanned. However, ID must be requested from all customers who look under 25 years old



Stage 3: Ask the Customer for a valid photographic ID

Ask the customer for a valid photographic ID as referenced in the Heron Foods Age Restriction Policy.

Stage 4: Perform a Customer Age Check

- A. After you have asked the customer to show you a valid photographic ID and you are still unsure if the Customer appears to be under 25, the system will allow you to perform a Date of Birth Check.

Customer Age Check
Customer must be at least 18.
Is the customer old enough to purchase these items?

Enter Date of Birth to perform an optional check

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Perform Check

Yes No

Enter the Customers Date of Birth in the (DDMMYY) check field on the screen then press the "Perform Check" button

- B. The following Warning Message will appear, advising that the Customer is not old enough to purchase the item. Click "OK".

Warning

Age check failed for this item.

OK

- C. In the "Sales Transaction" window the product will appear confirming it has been refused



- D. If the Customer shopping basket contains multiple age restricted items, the till will automatically allow/refuse these based on the date of birth entered e.g. for a 17 year old customer, items in the basket with a minimum age of 16 will be allowed and items with a minimum age of 18 will be refused.

Customers who look Over 25

Use your common sense when serving customers who clearly look over 25. If you are in any doubt do not assume use the Customer Age Check to calculate and confirm if they are over 25.

- A. Press "Yes" to proceed with the sale without entering the Date of Birth if the customer looks over 25.
- B. Once you have confirmed that the Customer is over 25 any other items in the shopping basket that are age restricted will be processed without having to re-confirm the Customer age.



Customer Age Check

Customer must be at least 18.
Is the customer old enough to purchase these items?

Enter Date of Birth to perform
an optional check

(DDMMYYYY)

Perform Check

Yes

No



Important Point: It is always advisable to watch your till screen for prompts as you may miss the age restriction pop up screen. Therefore, complete the Yes/No input before continuing to scan other products.

Stage 5: What to do with the product

If the sale has been refused, the product should not be given to the customer and you should return the item back into stock, using the normal store procedure.

Further Support

- If you require further guidance and support, please contact your Area Manager.
- If there is a technical fault/issue, please contact the IT Support Help Desk on extension 3818.

- THE FOLLOWING ARE THE REQUIREMENTS FOR THE CHALLENGE:
- 1. Know what you are doing with the challenge. It is not just a game.
 - 2. Know what you are doing with the challenge. It is not just a game.
 - 3. Know what you are doing with the challenge. It is not just a game.
 - 4. Know what you are doing with the challenge. It is not just a game.
 - 5. Know what you are doing with the challenge. It is not just a game.
 - 6. Know what you are doing with the challenge. It is not just a game.
 - 7. Know what you are doing with the challenge. It is not just a game.
 - 8. Know what you are doing with the challenge. It is not just a game.
 - 9. Know what you are doing with the challenge. It is not just a game.
 - 10. Know what you are doing with the challenge. It is not just a game.

Full Name (please print)	Signature	Date signed
Example: JANE BLOGGS		01-04-2018
Nestor Stenel		14-08-18
Matt. Coe		14-08-18
Youssef Laroca		15-08-18
ASIF Malik		15-08-18
Caroline Thompson		17-08-18
CHRISTINA LETHBRIDGE		15-08-18
Sadeq Shah		16-08-18
Liamer Turner		17-08-18
Loren Smith		17-08-18
Debbie Hyslop		16-08-18
Robert Lee		17-08-18
Kirstie Love		30-08-18
Mohamed Ghadd		29-08-18
Darad Pover		31-08-18